

FUEL MANAGEMENT POLICY

Main Author	Reviewer	Reviewer	Approver
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REV	Date	Status / Description of Changes
Michel Mauricio	05/08/2019	Updating all laws/regulations dates to the current standard. Adjusting template, for a more clear layout.

Thomas Barrett – Director

Reviewed : 05/08/2019



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Introduction

Gradewell Group aims to ensure transport staff all exercise consideration towards the environment, communities and the business via working as efficiently as possible aiming to reduce fuel consumption. As Part of the Environment policy "Preventing pollution of water, land and air" and to meet both the EN ISO 14001:2015 and ISO 14064 – 1:2018 requirements Gradewell works with all Transport Staff by considering and continuously improving all aspects of the transport operations that relate to fuel usage.

Aim & Objective

Key Objectives (related to fuel management)

- Ensure effective purchase of fuel - Factors are : Distance travelling for delivery compared to other suppliers, quality of service, financially viable
- Ensure fuel consumption is a high priority in procurement of vehicles – Factors are: Modern vehicles consume less fuel, when affordable aim to purchase new low fuel consumption vehicles.
- Train Drivers in fuel efficient driving techniques – Factors are: Tool box talks, Posters
- Continually monitor fuel consumption and identifying abnormal consumptions in fuel, reviewing and identifying the issue e.g. vehicle or driver to create a new target for fuel consumption and emissions KPI's
- Continually Review operating practices

Responsibilities

Senior Management – Responsibilities

- Publish the Fuel Management Policy and ensure it is communicated to all staff
- Priorities fuel consumption when procuring a vehicle
- Purchase fuel from fuel providers who are local and providing a quality of service
- Ensure vehicles used in connection with Gradewell must be Fit for purpose and serviceable for the public highway
- Review on a schedules basis that operating practices for fuel consumption are being implemented and considered
- Monitoring Fuel consumption and tracking to ensure vehicles are used fuel efficiently
- Ensure management and supervisory staff are resourced, trained and empowered to ensure the duties outlined in this policy are adhered to.

Line management - Responsibilities

- They are conversant with the policy, ensuring it is fully implemented
- Create awareness of duties and responsibilities to all drivers under this policy
- Take appropriate action if a driver does not comply with their duties and responsibilities
- Monitor fuel consumption KPIs and strive to achieve SMART objectives
- Publish fuel consumption reports and encourage drivers to reduce fuel consumption

Driving Staff must ensure that they

- Keep company vehicles clean at all times in order to reduce unnecessary drag
- Must not take a vehicle out that is not road worthy
- Efficient and effective driving to minimise fuel use and emissions
- Adhere to the Anti Idling Policy
- Review their performance and listen to concerns regarding vehicle faults in order to create a continuous and conscientious plan to reduce fuel consumption
- When creating permits, consider the most fuel efficient routes when viable

Thomas Barrett – Director

Reviewed : 05/08/2019

