

## POLICY

### V5.3 Load safety for vans

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REV	Date	Status / Description of Changes
01	05/08/2019	Updating all laws/regulations dates to the current standard. Adjusting template, for a more clear layout.
02	14/08/2020	Updated Template Minor changes
03	07/12/2020	Minor adjustment to template
04	01/11/2021	Minor adjustment to template, laws/regulations checked

## Contents

<b>Requirement</b> .....	3
<b>Policy</b> .....	3

## Requirement

To load vehicles and trailers safely and within the legal limits.

## Policy

The Company ensures that any vehicle and trailer loads are restrained so that they do not endanger the driver, any passengers or other road users. And that all equipment, training and documentation is in place for safe cargo.

To be included:

- Correct vehicle and trailer types for the cargo to be carried
- The cargo types to be carried by each vehicle and trailer
- Safe loading and unloading practices
- Compliance with cargo documentation such as risk assessments and method statements
- Safe coupling of trailers to towing vehicles

Where relevant, cargo documentation must include:

- Vehicle gross and axle weight limits
- Nature of the cargo
- Cargo weight and dimensions
- Loading and unloading instructions
- Cargo distribution
- Cargo restraint system such as partitioning, racking, shelving, netting or sheeting

The correct equipment must be issued to maintain safe loads.

Documentation, records and data relevant to load safety must be:

- Documented and reviewed in accordance with requirement M1
- Retained in accordance with requirement M2
- Communicated in accordance with requirement M5
- Included in the health and safety policy in accordance with requirement M8
- Included in Professional Development Plans in accordance with requirement D4

*Thomas Barrett – Director*

