

## POLICY

### D2 Driving standards

Main Author	Reviewer	Reviewer	Approver
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REV	Date	Status / Description of Changes
01	05/08/2019	Updating all laws/regulations dates to the current standard. Adjusting template, for a more clear layout.
02	14/08/2020	Updated Template Minor changes
03	07/12/2020	Minor adjustment to template
04	01/11/2021	Minor adjustment to template, laws/regulations checked

# **GRADEWELL**

**CONSTRUCTION AND PLANT HIRE**

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## Requirement

To require all drivers to have knowledge of and comply with the rules of the road.

## Policy

The Company ensures a safe standard of driving, consideration for other road users and to reduce the risk of death and injury. And that drivers will at all times drive in a manner that complies with the law, know and apply the rules within the Highway Code or code of practise for non-UK based operations; and adhere to the company Drivers' Code of Conduct. Drivers will give particular consideration to the safety of vulnerable road users; take personal responsibility for creating safety; and present a good company image.

Drivers must have access to the current version of the following documents:

- The Highway Code for UK-based operations
- Official road user guide or code of practice for non-UK based operations

Drivers also have access to the current version of the official road user guide or highway code for any country they operate in.

Alongside the requirements of the FORS Standard, the driving standards policy must be supported by a risk assessment or method statement and include:

- Driver responsibilities and professionalism
- Wearing seat belts where fitted and required
- Adherence to speed limits, traffic signs and road markings
- Distractions such as smoking, eating and drinking whilst driving
- Sharing the roads safely, particularly with vulnerable road users
- Fuel efficient driving techniques, air quality and emissions
- Driving on different road types such as urban, rural and motorways
- Driving in adverse weather conditions
- Actions in the event of a breakdown and road traffic collision

Drivers must be required to declare they have access to, and read and understood, the following information:

- Driving standards policy
- Current version of The Highway Code
- Official road user guide or code of practice for non-UK based operations

Any driver incentive scheme that is operated must promote and encourage legal, safe and professional behaviour.

The driving standards policy requirements must be:

Documented and reviewed in accordance with requirement M1

- Retained in accordance with requirement M2
- Communicated in accordance with requirement M5
- Included in Professional Development Plans in accordance with requirement D4

*Thomas Barrett – Director*

