

POLICY

05 Specialist operations

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REV	Date	Status / Description of Changes
01	05/08/2019	Updating all laws/regulations dates to the current standard. Adjusting template, for a more clear layout.
02	14/08/2020	Updated Template Minor changes
03	07/12/2020	Minor adjustment to template
04	01/11/2021	Minor adjustment to template, laws/regulations checked

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Requirement

To conduct specialist operations safely and in accordance with the law.

Policy

The Company ensures that the risks associated with specialist operations are managed so that they do not endanger the driver, any passengers or other road users.

Specialist operations include, but are not limited to:

- Dangerous goods
- Hazardous and non-hazardous waste
- Abnormal indivisible loads

The person with continuous and effective responsibility for the specialist operation must be formally appointed, trained, experienced and, where necessary, qualified. This should be relevant to the specialism of the operation such as:

- Dangerous Goods Safety Advisor (DGSA)
- Waste carrier competence
- Special Types General Order (STGO) competence

The person with continuous and effective responsibility for the specialist operation is Michael Carroll

For the carriage of dangerous goods, a procedure must be in place and include:

- Dangerous goods vehicle approval certification
- Control measures relevant to the transportation of dangerous goods
- Dangerous goods documentation, consignment notes and data sheets
- Driver training and ADR (International Carriage of Dangerous Goods by Road) certificates
- Emergency actions and contact details

For hazardous and non-hazardous waste, a procedure must be in place and must include:

- Waste carrier licensing
- Control measures relevant to the transportation of waste
- Waste documentation, consignment notes and data sheets
- Waste operations and driver competence
- Emergency actions and contact details

For abnormal indivisible loads, a procedure must be in place for vehicles operating under the conditions of STGO or vehicle special order movements. The procedure must include:

- Notifying the police and the relevant highway and bridge authorities where required
- Compliance with all movement conditions relevant to the weight and dimensions of the vehicle and load
- The carriage of the vehicle movement approval with the load documentation
- The use of marker boards for over width and over-length projections
- STGO and abnormal

Overview checks for transporting specialist goods

Waste

- Pollution Prevention and Control Permit (PPC)
- Waste Transfer Note required for non-hazardous waste
- Consignment Note required for hazardous waste
- Copies of Waste Transfer Notes and Consignment Notes must be retained
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Dangerous Goods

- Must appoint a Dangerous Goods Safety Advisor
- Drivers must be trained and hold a current ADR Certificate
- Drivers must be supplied with correct documentation and emergency contact details
- Vehicles must comply with Placarding and Marking Regulations

Abnormal Loads

- Permit or Authorisation may be required
- Escort may be required
- Notification procedures in place to Police, Highways and Bridge Authorities or TfL

Livestock

- Authorisation To Transport Live Animals required for journeys over 65km and up to 8 hours
- Transporter and attendants must hold a Certificate of Competence if the above applies

Drivers

- Must be qualified to carry the particular type of goods
- Must have completed the training that is required to transport a particular type of goods

The policy, procedures, risk assessments and competences specific to specialist operations must be:

- Documented and reviewed in accordance with requirement M1
- Retained in accordance with requirement M2
- Communicated in accordance with requirement M5
- Verified in accordance with requirement D1
- Included in Professional Development Plans in accordance with requirement D4

Thomas Barrett – Director

