

## POLICY

### V5.1 Load Safety For HGV

| Main Author     | Reviewer     | Reviewer        | Approver    |
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| REV | Date       | Status / Description of Changes  |
|-----|------------|--|
| 01  | 05/08/2019 | Updating all laws/regulations dates to the current standard.<br>Adjusting template, for a more clear layout. |
| 02  | 14/08/2020 | Updated Template Minor changes   |
| 03  | 07/12/2020 | Minor adjustment to template   |
| 04  | 01/11/2021 | Minor adjustment to template, laws/regulations checked   |

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## Requirement

To load vehicles and trailers safely and within the legal limits.

## Policy

The Company ensures that vehicle and trailer loads are restrained so that they do not endanger the driver, any passengers or other road users and that equipment, training and documentation is in place for safe loading and load restraint.

Please refer to the Driver Handbook for full run down of procedures.

This includes:

- Correct vehicle and trailer types for the load to be carried
- The load types to be carried by each vehicle and trailer type
- Safe loading and unloading practices
- Compliance with load documentation such as risk assessments and method statements
- Safe coupling of trailers to towing vehicles
- Information on the location and use of weighbridges

Where relevant, the load documentation must include:

- Vehicle gross and axle weight limits
- Nature of the load
- Load weight and dimensions
- Loading and unloading instructions
- Load distribution
- Load restraint
- Use of lifting equipment
- Any other special precautions that are necessary

The correct equipment must be issued to maintain safe loads.

The dimensions, laden weight and axle weights must be determined before vehicles are driven on public roads. An onboard overload protection system should be considered.

If the overall vehicle height is 9 feet 10 inches (three metres) or above, a height indicator must be displayed in the cab showing the overall height of and load in feet and inches.

Documentation, records and data relevant to load safety must be:

- Documented and reviewed in accordance with requirement M1
- Retained in accordance with requirement M2
- Communicated in accordance with requirement M5
- Included in the health and safety policy in accordance with requirement M8
- Included in Professional Development Plans in accordance with requirement D4

*Thomas Barrett – Director*

