

POLICY

M6 Vehicle Fleet

Main Author	Reviewer	Reviewer	Approver
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REV	Date	Status / Description of Changes
01	05/08/2019	Updating all laws/regulations dates to the current standard. Adjusting template, for a more clear layout.
02	14/08/2020	Updated Template Minor changes
03	07/12/2020	Minor adjustment to template
04	01/11/2021	Minor adjustment to template, laws/regulations checked

GRADEWELL

CONSTRUCTION AND PLANT HIRE

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Requirement

To document details of the vehicle fleet and how vehicles are distributed across the organisation.

Policy

The Company ensures continued and effective control of the fleet operation and that resources training and staffing are adequate for the fleet size and type. And maintain a register of the number, type and distribution of all vehicles in scope of FORS accreditation.

The vehicle fleet register includes:

- All vehicle registration marks (VRMs) or vehicle identification numbers (VINs) for trailers. This information must be provided for upload to the FORS online company page
- Total number and type of vehicles and trailers held and operated by the organisation
- Fuel type of all vehicles held and operated by the organisation
- Total number and type of vehicles owned by the organisation
- Total number and type of vehicles on lease, rent or loan
- Number of operating centres and their addresses
- Number and type of vehicles and trailers based at each operating centre
- The parking arrangements for vehicles and trailers
- Any dormant or previously used operating centres in the past two years (from January 2019)

Thomas Barrett – Director

