

# POLICY

## V5.5 Load Safety For P2W

Main Author	Reviewer	Reviewer	Approver
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REV	Date	Status / Description of Changes
01	05/08/2019	Updating all laws/regulations dates to the current standard. Adjusting template, for a more clear layout.
02	14/08/2020	Updated Template Minor changes
03	07/12/2020	Minor adjustment to template
04	01/11/2021	Minor adjustment to template, laws/regulations checked

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## Requirement

To load vehicles safely and within the legal limits.

## Policy

The Company ensures that any motorcycle and moped loads are restrained so that they do not endanger the rider or other road users. And that all equipment, training and documentation in place for safe loads. The policy must include:

- Correct motorcycle and moped types for the load to be carried
- The load types to be carried by each motorcycle or moped
- Safe loading and unloading practices
- Compliance with load documentation such as risk assessments and method statements

Where relevant, load documentation must include:

- Motorcycle or moped gross weight limits
- Nature of the load
- Load weight and dimensions
- Loading and unloading instructions
- Load distribution
- Load restraint system such as top boxes, panniers and side bags
- The correct equipment must be issued to maintain safe loads.

Documentation, records and data relevant to load safety must be:

- Documented and reviewed in accordance with requirement M1
- Retained in accordance with requirement M2
- Communicated in accordance with requirement M5
- Included in the health and safety policy in accordance with requirement M8
- Included in Professional Development Plans in

*Thomas Barrett – Director*

A handwritten signature in black ink, appearing to read 'Thomas Barrett', with a stylized flourish at the end.